

Sponsor Registration Information

Registration Fees: \$9,250.00 for one Sponsor Attendee; \$725.00 for each additional Sponsor Attendee.

Sponsor Invoice: Payment is due as stated on the Invoice.

Room Reservations: Group room rates are \$225.00 + taxes and will be held for 2 days before the Conference, subject to availability. Room nights after the Conference are subject to availability and price. Reservations are made by TNDDA and are at Sponsor's expense upon check-out. Check-in is after 3:00PM; check-out time is 12:00PM.

TNDDA's Room Block is private: reservations must be made through TNDDA, not the Hotel.

To reserve, cancel or revise your room dates, please call Terry Odem at TNDDA: the Hotel will not make any room reservations or changes requested by the Attendee.

Room Cancellation: 72 hours' notice is required to AVOID a one-night cancellation penalty.

Transportation: Transportation to & from the Conference is the responsibility of the Attendee.

Meals: All meals are complimentary. Attire: Conference functions are Business Casual.

Premium Sponsorship: Platinum, Gold, Silver, Bronze (Premium Sponsors Page 4).

Sponsor Exhibits

Sponsor Exhibits: Three 45-minute Exhibit Sessions will be held in Ballroom B on Friday & Saturday. Sponsors will be given a 6' table for their tabletop displays, signs & sponsor materials.

Exhibit Set-up Time is from Friday, 11:00AM - 3:00PM.

Exhibits Tear-down is on Saturday, 4:00PM. Bring your Fed-X or UPS Senders Account number & labels to ship packages home.

Audio Visual

Presentations are 25 minutes with a 5-minute follow-up on the last day.

Save PowerPoint presentations on a **USB** and bring to conference.

Audio Visual support will be provided for your use including a laptop & projector.

Audio Visual projection aspect ratio will be 16.9 which is a wide screen view.