



DUE DILIGENCE CONFERENCE

The St. Regis Houston
1919 Briar Oaks Lane, Houston, TX 77027
March 18 - 20, 2022

VENDOR REGISTRATION - Booth Only

(Non-securities offerings. Service & product vendors only.)
Complete and submit this form to confirm your attendance.

Vendor: _____

Attendee: _____

Title: _____

Address: _____

City, State: _____ **Zip:** _____

Phone: _____ **Email:** _____

Website: _____

ONE-LINE SUMMARY OF YOUR COMPANY AND/OR PRODUCT OR SERVICES:

The above information will be used for correspondence and printed materials only.

Room Reservations - \$189.00 + taxes per night

Check-In Date: _____ **Check-Out Date:** _____

Occupancy: Single Double Room

Bed Size: King Two Double Beds

Spouse/Guest: Yes No

If "Yes", Name of Spouse/Guest: _____

Conference begins Friday, March 18, 3:00PM.
Conference concludes Sunday, March 20, by 1:00PM.

Additional Firm Participant (if applicable)

Vendor: _____
Attendee: _____
Title: _____
Address: _____
City, State: _____ **Zip:** _____
Phone: _____ **E-Mail:** _____

Additional Room Required: **Yes:** **No:**

Check-In Date: _____ **Check-Out Date:** _____

Occupancy: Single Double Room

Bed Size: King Two Double Beds

Spouse/Guest: Yes No

If "Yes", Name of Spouse/Guest: _____

Vendor Registration Information

REGISTRATION FEES: \$1,200.00 for one Attendee; \$675.00 for each additional Attendee.

VENDOR INVOICE: Payment is due as stated on Invoice.

ROOM RESERVATIONS: Reservations are made by TNDDA and are at Vendor's expense upon check-out. Group room rates are \$189.00 + taxes and will hold for 3 days before and after the Conference and are subject to availability. Check-in is after 3:00PM; check-out is before Noon.

ROOM CANCELLATIONS: 72 hours notice required to **AVOID** cancellation 1 night penalty.

PRESENTATION: Five minute "Invitation to Visit Our Booth".

EXHIBITS: Three 45 minutes Exhibit Sessions will be held in a separate meeting room on Friday & Saturday. Vendors will be given a 6' table for their tabletop displays, signs & vendor materials. **Exhibits Set-up** Time is from Friday, 11:00AM - 3:00PM. Exhibits **Tear-down** is on Saturday, 4:00PM. Bring your Fed-X or UPS Senders Account number & labels to ship packages home.

TRANSPORTATION: Transportation to & from Conference is the responsibility of Vendor.

MEALS: All meals are complimentary. **ATTIRE:** Conference functions are Business Casual.

Complete form and email to terry@tndda.com.

Please make your travel plans accordingly!