

DUE DILIGENCE CONFERENCE



Omni Charlotte Hotel
132 E. Trade Street
Charlotte, NC 28202

November 3 -5, 2023

VENDOR REGISTRATION - Booth Only

Registration Fees: \$1,500.00 for Law Vendor Attendee; \$725.00 for each additional Attendee.

Hotel room rates: \$232.00 + taxes per night.

Vendor: _____
Attendee: _____
Title: _____
Address: _____
City, State: _____ **Zip:** _____
Phone: _____ **Email:** _____
Website: _____

ONE-LINE SUMMARY OF YOUR COMPANY AND/OR PRODUCT OR SERVICES:

The above information will be used for correspondence and printed materials only.
(Non-securities offerings. Service & product vendors only.)

Complete and submit this form to confirm your attendance.

Room Reservations - \$232.00 + taxes per night

Check-In Date: _____ **Check-Out Date:** _____

Occupancy: Single Double Room

Bed Size: King Two Double Beds

Spouse/Guest: Yes No

If "Yes", Name of Spouse/Guest: _____

Conference begins Friday, November 3, 3:00PM.
Conference concludes Sunday, November 5, by 1:00PM.

Additional Firm Participant (if applicable)

Vendor: _____
Attendee: _____
Title: _____
Address: _____
City, State: _____ **Zip:** _____
Phone: _____ **E-Mail:** _____

Additional Room Required: **Yes:** **No:**

Check-In Date: _____ **Check-Out Date:** _____

Occupancy: Single Double Room

Bed Size: King Two Double Beds

Spouse/Guest: Yes No

If "Yes", Name of Spouse/Guest: _____

Vendor Registration Information

REGISTRATION FEES: \$1,500.00 for one Attendee; \$725.00 for each additional Attendee.

VENDOR INVOICE: Payment is due as stated on Invoice.

ROOM RESERVATIONS: Reservations are made by TNDDA and are at Vendor's expense upon check-out. Group room rates are \$232.00 + taxes and will hold for 3 days before and after the Conference and are subject to availability. Check-in is after 4:00PM; check-out is before 11:00AM.

ROOM CANCELLATIONS: 72 hours notice required to **AVOID** cancellation 1 night penalty.

PRESENTATION: Five minute "Invitation to Visit Our Booth".

EXHIBITS: Three 45 minutes Exhibit Sessions will be held in a separate meeting room on Friday & Saturday. Vendors will be given a 6' table for their tabletop displays, signs & vendor materials. **Exhibits Set-up** Time is from Friday, 11:00AM - 3:00PM. Exhibits **Tear-down** is on Saturday, 4:00PM. Bring your Fed-X or UPS Senders Account number & labels to ship packages home.

TRANSPORTATION: Transportation to & from Conference is the responsibility of Vendor.

MEALS: All meals are complimentary. **ATTIRE:** Conference functions are Business Casual.

Complete form and email to terry@tndda.com.

Please make your travel plans accordingly!